



Newkirk St.

Dallas, TX 75220

972.247.4440

March 25, 2020

To Whom It May Concern:

The individual in possession of this letter works in an Essential Business as outlined in the **Amended Order of County Judge Clay Jenkins** and in a business supporting essential industries as outlined by the Cybersecurity and Infrastructure Security Agency (“CISA”), a division of the

S. Department of Homeland Security, pursuant to either (1) CISA’s *Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response*, issued March 19, 2020 (the “CISA Memo”), or (2) CISA’s website (the “CISA Website”), located at <https://www.cisa.gov/critical-infrastructure-sectors>. As such, the individual in possession of this letter must travel to and from work and engage in transportation activities regardless of the time of day as an employee in a sector that has been identified by the U.S. Government as critical to the infrastructure of the United States. It is essential that this individual be permitted to proceed to or from his or her job or to otherwise perform his or her job function.

On March 19, 2020, consistent with the Website, the Memo identified 16 industry sectors and workers “**who conduct a range of operations and services that are essential to continued critical infrastructure viability.**” On March 23, 2020, Dallas County Judge Clay Jenkins issued a county wide shelter-in-place order, which took effect on March 23, 2020 at 11:59 p.m. The Judge’s Stay at Home Order mandates that businesses that do not provide essential services cannot continue to operate from their facilities, and instead employees must work from home.

Pursuant to the CISA Memo, the CISA Website, and the Dallas County Order, MOTOR CONTROLS, INC., is deemed an “Essential Business” based on the majority of its operations. Some of the industries we support include:

- The Critical Manufacturing Sector, a CISA critical infrastructure sector, including machinery manufacturing and electrical equipment, appliance, and component manufacturing
- Residential, Commercial, and School Construction
- Essential Manufacturing Operations

As such, the individual in possession of this letter is a “critical infrastructure worker” and a worker required to support Essential Businesses and should be considered exempt from any state or local restrictions such as curfews, shelter-in-place orders and other mobility restrictions when reporting to, returning from, or performing his or her work functions. Further, any critical materials conveyed in this shipment should be permitted to proceed. We ask that you allow this individual to continue with his or her job in the interest of protecting public health and security and supporting Essential Businesses.

If you have questions concerning this letter, please contact Brad Mahanay at Wick Phillips.

Sincerely,

MOTOR CONTROLS, INC



Motor Controls Inc.  **STEELINE**
ENCLOSURE SOLUTIONS  Water
Equipment
Technologies **FLOWTRONEX**[®]

10661

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